



County Council

1 July 2014

Agenda

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or Rachel.dunn@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

To: Members of the County Council

Notice of a Meeting of the County Council

Tuesday, 1 July 2014 at 10.30 am in the Council Chamber

County Hall, Oxford OX1 1ND



Joanna Simons
Chief Executive

June 2014

Contact Officer: **Deborah Miller**
Tel: (01865) 815384; E-Mail: deborah.miller@oxfordshire.gov.uk

In order to comply with the Data Protection Act 1998, notice is given that Items 3, 8 and 9 will be recorded. The purpose of recording proceedings is to provide an *aide-memoire* to assist the clerk of the meeting in the drafting of minutes.

Members are asked to sign the attendance book which will be available in the corridor outside the Council Chamber. A list of members present at the meeting will be compiled from this book.

A buffet luncheon will be provided

A presentation on the outcome of the Ofsted inspection of services for children in need of help and protection, children looked after and care leavers will be held at 10.00 am in the Council Chamber for all Members of the County Council.

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest - see guidance note**

Members are reminded that they must declare their interests orally at the meeting and specify (a) the nature of the interest and (b) which items on the agenda are the relevant items. This applies also to items where members have interests by virtue of their membership of a district council in Oxfordshire.

3. Minutes (Pages 1 - 6)

To approve the minutes of the meeting held on 20 May 2014 (CC1) and to receive information arising from them.

4. Official Communications

5. Appointments

(a) ***RECOMMEND to Council to add the Local Government Association Fire Commission to the list of 'strategic' Outside Bodies to which the Cabinet makes appointments and subject to their agreement to the above to make an appointment;***

(b) ***to make any changes to the membership of the Cabinet, scrutiny and other committees on the nomination of political groups.***

6. Petitions and Public Address

7. Questions with Notice from Members of the Public

8. Questions with Notice from Members of the Council

9. Ofsted Inspection of Services for Children in Need of Help and Protection, Children Looked After and Care Leavers

Report of the Ofsted inspection of services for children in need of help and protection, children looked after and care leavers (CC9).

The Oxfordshire County Council's provision for children in need of help and protection, children looked after and care leavers was recently inspected by Ofsted as part of its regular programme of local authority inspection.

The inspection took place between 29 April and 21 May. The report will be published on 30 June 2014 and therefore is unavailable to be circulated with this Agenda.

The Director for Children, Education & Families, will share the outcomes of the report with Members and give a brief presentation, drawing attention to the key points to emerge from the inspection prior to the formal meeting of Council.

Council is RECOMMENDED to receive the report and discuss its implications for the Council.

10. Report of the Cabinet (Pages 7 - 12)

Report of the Cabinet meetings held on 15 April 2014, 13 May 2014 and 17 June 2014 (CC10).

11. Military Liaison Annual Report 2013-14 (Pages 13 - 24)

Report by the Chief Executive (CC11).

This Military Liaison Annual Report provides an overview of the work undertaken in support of the Armed Forces over the course of 2013/14.

Structured to reflect the areas of engagement, the report highlights the activities and achievements over the past year.

Council are RECOMMENDED to note the report.

12. County Council Meeting Dates (Pages 25 - 32)

The report of the Monitoring Officer containing the schedule of meeting dates proposed for the 2015/16 Council Year is attached (CC12).

The schedule has been drawn up to reflect the various rules about frequency of meetings set out in the Council's Constitution.

The final finance settlement in 2015 and future years is not expected until early to mid-February. This, together with the deadline for business rates forecasts from district councils being 31 January, means a Council meeting to agree the budget on 10 February (the second Tuesday in the month as set out in the Constitution) is unworkable. It is suggested that the Council meeting in 2015 is rearranged to 17 February 2015 and that it is scheduled for the third week in February going forward.

Linked to the above and to allow for the provisional settlement to be in late December (which has been the pattern for the last two years) it is suggested that the Cabinet meeting in January 2015 is rearranged to 27 January and that it is scheduled for that week going forward.

Based on the Constitution, the Council meeting in April 2015 would be 7 April 2015. This is the day after Easter Monday and in the past this has caused difficulties for Members. It is suggested that Rule 2.1 of the Council Procedure Rules be waived to allow the meeting to be held on 14 April 2015.

In previous years the December Council meeting has been cancelled or reduced to half a day due to its proximity to the November date leading to lack of business. It is suggested that from 2015/16 the two meetings be replaced by one meeting held in late November.

Council is RECOMMENDED to agree:

- (a) the changes to the dates of Cabinet and Council meetings in January and February 2015 and going forward to reflect the changed budget process;**
- (b) the schedule of meeting dates for the 2015/16 Council Year and in particular:**
 - (i) to waive Rule 2.1 of the Council Procedure Rules to allow the 2015 April Council meeting to be held on 14 April;**
 - (ii) that from 2016 the November and December Council meetings be replaced by a single meeting to be held in the last week in November;**
 - (iii) that Rule 2.1 of the Council Procedure Rules be amended to reflect the changes agreed above.**

13. Virements to Council (Pages 33 - 42)

Report by the Chief Finance Officer (CC13).

Council is RECOMMENDED to approve the virements larger than £0.5m for Children, Education and Families, Social & Community Services and Environment & Economy directorate and the associated carry forwards as set out in Annex 1.

MOTIONS WITH NOTICE FROM MEMBERS OF THE COUNCIL

WOULD MEMBERS PLEASE NOTE THAT ANY AMENDMENTS TO MOTIONS WITH NOTICE MUST BE PRESENTED TO THE PROPER OFFICER IN WRITING BY 9.00 AM ON THE MONDAY BEFORE THE MEETING

14. Motion From Councillor Bob Johnston

“Transport connectivity which is vital for Oxfordshire’s economic future is now at crisis point. We do have outline proposals for a new transport plan. However much of it is too car focused. The tram-train is an innovative way of tackling some of the County’s problems, which would be as effective as individual car use and would be more environmentally friendly.

The tram-train is a hybrid vehicle which can use both the traditional heavy rail and dedicated light rail tracks. The advantage of this system to Oxfordshire is that it can use existing city centre heavy rail facilities with usually only minimal alterations, and on to which light rail tracks can be added where no heavy rail lines exist. Lines could run out to Witney, Kidlington and Horspath. Tram-trains can run on roads where required, with appropriate signalling. Such systems are very popular on the continent Karlsruhe is a good example and they are to be trialled in the UK along the Sheffield to Rotherham corridor.

Council therefore calls for a report to go to Cabinet which scopes and costs the project in outline and also to identify potential sources of finance. Such as project could potentially form a part of Network Rails Control Period 5 investment programme which runs from 2014 to 2019.”

15. Motion From Councillor John Sanders

"Oxfordshire has been identified as one of the areas where there could be a potential to frack for shale gas. Rightly many residents particularly in the north of the County are concerned about the implications for their communities. This Council believes that its members need to have the opportunity to discuss the issues and asks that a Themed Debate is organised in the near future to allow that to happen."

16. Motion From Councillor Pete Handley

"Would the Council agree that at all meetings of The Council and Sub Committee's where members and staff are taking part, all tablets and computers are turned off as this can interfere with the microphones etc within the Council building. They also give problems to those with hearing aids due to the clicking noises these devices make which in turn make it hard for them to take part in those meetings."

17. Motion From Councillor John Sanders

"This Council welcomes the decision by Cabinet to go ahead with implementing the project to ease traffic on the A40 at Shores Green, Witney, as recommended by the independent planning inspector and the Conservative Secretary of State for Transport. It now urges that the project be implemented without delay in order to ease chronic traffic congestion in the area."

18. Motion From Councillor David Williams

"As the County Council can now fulfil its legal obligations to ensure a good rate of return by investing its reserves and pension funds in companies that are operating renewable energy generation locally and nationally the County consider it is now the appropriate time to disinvest in fossil fuel industries. This would apply not only to the £42million invested directly into fossil fuel companies by the pension fund but also Unit Trusts that have fossil fuel burning concerns as a part of their general investment portfolio.

This move would conform and reinforce the Councils existing commitment to moving to a low carbon economy and run in line with moves to disinvest at the Universities and the City Council.

As this is budgetary matter the County Council therefore directs the Cabinet to introduce such a change of policy to all investments directly under their day to day management via contingencies and reserves. The Council's desire to disinvest in fossil fuel companies should be made known to the Trustees of the Pension Fund for their consideration and subsequent action."

19. Motion From Councillor David Williams

“This Council is concerned at the level of bee colony collapse in the UK and Oxfordshire with a 60% decline over the last 10 Years and the threat to our food supply as bees provide over 80% of crop pollination. With this in view and taking into account the Council’s responsibilities for conserving biodiversity, this Council calls on the Secretary of State for the Environment to extend his recent moratorium on the use of neonicotinoids to an outright ban.

The Council therefore asks Cabinet to:

- (i) launch a programme that would seek to support and protect bees focused on establishing bee colonies in its green spaces and wild areas with bee friendly plants;
- (ii) establish and fund a ‘Bee Friendly Wildlife Group’ of officers charged with promoting bee keeping in Oxfordshire.
- (iii) encourage the use of bee hives on municipal land and in the gardens of volunteers and encourage forms of gardening and land use that support pollinating insects. The team should also visit schools to educate children about the relationship between bees and biodiversity and the problems surrounding bee mortality;
- (iv) ask the Bee Friendly Wildlife Group to commit resources to mapping Bee-lines (1) and to act in an advisory agent to local farmers on their crop planting operations. The County could also join with Berkshire and Buckinghamshire and Oxon Wildlife Trust in their Friendly Gardening Awards scheme which includes the category of a ‘nectar bar’ (2).”

20. Motion From Councillor David Williams

“Flooding in Oxfordshire has recently caused many millions of pounds worth of damage to homes and businesses. With the prospect of extreme weather conditions such as sustained torrential downpours being repeated on an ever increasing scale due to global warming it is imperative that the County Council not only puts in place local engineering flood defences but also accepts that it must play its part in flood prevention by contributing to the campaign to prevent climate change. With this in view the Council calls on the Cabinet to commission a full officer’s report in conjunction with other authorities that illustrates the local causes of flooding in the whole County and to outline how working with other stakeholders such as the Environment Agency cost effective local measures can be introduced to mitigate the effects of increasingly freak weather episodes.

The comprehensive range of works suggested should not include measures that merely divert flood waters away from particular area of the County and relocate the flooding to other towns and villages. The report should give a reasonable estimate of the costs involved and with other authorities the County should seek such monies from Governmental sources.

In approaching the Government the County should also be clear that expensive local engineered solutions will not stop the problem and that it is now more important than

ever that the Conservative/Liberal coalition actually does something to honour its pledge to be the 'Greenest Government ever'".

Pre-Meeting Briefing

There will be a pre-meeting briefing at County Hall on **Monday 30 June at 10.15 am** for the Chairman, Vice-Chairman, Group Leaders and Deputy Group Leaders

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OXFORDSHIRE COUNTY COUNCIL

MINUTES of the meeting held on Tuesday, 20 May 2014 commencing at 10.00 am and finishing at 11.55 am.

Present:

Councillor Tim Hallchurch MBE – in the Chair

Councillors:

Anne Purse	Mark Gray	Zoé Patrick
Lynda Atkins	Patrick Greene	Glynis Phillips
Jamila Azad	Pete Handley	Susanna Pressel
David Bartholomew	Jenny Hannaby	Laura Price
Mike Beal	Nick Hards	G.A. Reynolds
Maurice Billington	Neville F. Harris	Alison Rooke
Liz Brighouse OBE	Mrs Judith Heathcoat	Rodney Rose
Kevin Bulmer	Hilary Hibbert-Biles	Gillian Sanders
Nick Carter	Simon Hoare	John Sanders
Louise Chapman	John Howson	Les Sibley
Mark Cherry	Ian Hudspeth	Roz Smith
John Christie	Bob Johnston	Val Smith
Sam Coates	Richard Langridge	Lawrie Stratford
Yvonne Constance	Stewart Lilly	John Tanner
Surinder Dhesi	Lorraine Lindsay-Gale	Melinda Tilley
Arash Fatemian	Sandy Lovatt	Michael Waine
Neil Fawcett	Mark Lygo	Richard Webber
Jean Fooks	Kieron Mallon	David Williams
Mrs C. Fulljames	Charles Mathew	David Wilmshurst
Anthony Gearing	David Nimmo Smith	
Janet Godden	Neil Owen	

The Council considered the matters, reports and recommendations contained or referred to in the agenda for the meeting and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda and reports, copies of which are attached to the signed Minutes.

22/14 ELECTION OF CHAIRMAN FOR THE 2014/15 COUNCIL YEAR

(Agenda Item 1)

Before inviting the Solicitor of the Council to seek nominations for the office of Chairman of the Council, Councillor Tim Hallchurch (the retiring Chairman) addressed the meeting, reflecting on his year in office. He thanked his wife and his personal assistants (Sara Lenihan and Lubnor Khalid) for all their help and support during the year. He then presented his wife with a consort badge and some flowers and presented Lubnor Khalid with flowers as a token of his appreciation.

Councillors Hudspeth, Brighthouse, Patrick and Williams paid tribute to Councillor Hallchurch.

Councillor Patrick proposed and Councillor Hudspeth seconded that Councillor Anne Purse be elected Chairman of the Council for the 2014/15 Council Year.

There being no further nominations and no dissent, Councillor Anne Purse was declared elected as Chairman for the 2014/15 Council Year. Councillor Purse then read and signed the statutory Declaration of Acceptance of Office.

RESOLVED: (unanimously) that Councillor Anne Purse be elected Chairman of the Council for the 2014/15 Council Year.

23/14 ELECTION OF VICE-CHAIRMAN FOR THE 2014/15 COUNCIL YEAR

(Agenda Item 2)

The Chairman called for nominations for the office of Vice-Chairman. Councillor Brighthouse proposed and Councillor Hudspeth seconded that Councillor Val Smith be elected Vice-Chairman for the 2014/15 Council Year. There being no further nominations and no dissent, Councillor Val Smith was declared elected. Councillor Smith read and signed the statutory Declaration of Acceptance of Office.

RESOLVED: (unanimously) that Councillor Val Smith was elected as Vice-Chairman for the 2014/15 Council Year.

24/14 MINUTES

(Agenda Item 3)

RESOLVED: that the Minutes of the Meeting held on 1 April 2014 be approved and signed.

25/14 APOLOGIES FOR ABSENCE

(Agenda Item 4)

An apology for absence was received from Councillor Steve Harrod.

26/14 OFFICIAL COMMUNICATIONS

(Agenda Item 6)

The Chairman reported as follows:

Members were asked to note that an Armed forces Day was to be held on the 23 June 2014. Further details would be sent to all members of the Council closer to the time.

Members were informed that Rachel Dunn, Senior Democracy Officer would be in the Common Hall Café from 11.45 am – 1.00 pm for those members wishing to complete their CRB checks.

Members were reminded that there would be a briefing on the City Deal and Oxfordshire Strategic Economic Plan from 1.00 pm to 2.00pm in the Council Chamber.

The Chairman invited all Members to join her for a champagne reception at the Council Site and 2.00 pm.

27/14 APPOINTMENTS

(Agenda Item 8)

Councillor Hudspeth moved and Councillor Rose seconded the recommendations set out below and in particular that Councillor Williams remain on the Teacher's Joint Committee.

The Leader of the Council notified Council of his intention that moving forward, Councillor Louise Chapman would be called Cabinet Member for Fire Service & Corporate Plan.

The motion was put to the vote and was carried nem con.

RESOLVED: (nem con)

- (a) to note the delegations made by the Leader of the Council with regard to the functions of the Cabinet.

In relation to Committees and Review of Political Balance:

- (a) to confirm the political balance on committees shown in Annex 3 to the report;
- (b) to appoint to committees the councillors and co-opted members shown in Annex 2, subject to any changes reported at the meeting and in particular nominate Councillor David Williams to the place on the Teacher's Joint Committee referred to at paragraph 5 of the report.

28/14 LOCAL TRANSPORT PLAN UPDATE

(Agenda Item 9)

The Council had before them a report (CC9) which gave an update on five of the area strategies within the LTP3's implementation plan which had been updated: these were for Banbury, Bicester, Carterton, Science Vale and Witney, covering the parts of the County likely to experience significant growth to 2030. The area strategy for Oxford was also currently undergoing review. The updates had been necessary to bring the proposed transport improvements in each area into line with Local Plans, thereby supporting the Council's approach to securing funding for key infrastructure required to

support planned growth. The proposed changes were in line with the overarching objectives and policies of LTP3.

Councillor Nimmo Smith moved and Councillor Hudspeth seconded the recommendations as set out in the report and on the face of the Agenda.

Following debate, the motion was put to the vote and was carried by 49 votes to 0, with 12 abstentions.

RESOLVED: (by 49 votes 0, with 12 abstentions) to adopt the updated Area Strategies for Banbury, Bicester, Carterton, Science Vale and Witney, as attached in Annexes 1-5, to replace the current strategies for these areas in Local Transport Plan 3.

29/14 SCRUTINY COMMITTEES - ANNUAL REPORT

(Agenda Item 10)

The Council had before them the Scrutiny Annual Report (CC10), which provided an overview of the work of the Council's three scrutiny committees; Performance Scrutiny, Education Scrutiny and Health Overview & Scrutiny scrutinising service activity and performance as well as Cabinet decisions taken over the past year.

The Audit and Governance Committee had reviewed the report and commented that focus on the achievements and outcomes of the work of each committee was a welcome improvement. The report had also been reviewed by the Scrutiny Chairman's Co-ordinating Group.

RESOLVED: (on a motion by Councillor Brighthouse, seconded by Councillor Grey and carried nem con) to receive the report.

30/14 OFFICER SCHEME OF DELEGATION

(Agenda Item 11)

The Council had before them a report by the Chief Legal Officer and Monitoring Officer (CC11) which set out the proposed changes to the Council's Officer Scheme of Delegation set out in the Constitution.

RESOLVED: (on a motion by Councillor Purse, seconded by Councillor Val Smith and carried nem con)

31/14 VIREMENT TO COUNCIL

(Agenda Item 12)

The Council had before them a report (CC12) which sought agreement to a number of virements which require Council approval under the Budget and Policy Framework Procedure Rules.

RESOLVED: (on a motion by Councillor Purse, seconded by Councillor Val Smith and carried nem com) to approve these virements in 2014/15.

..... in the Chair

Date of signing

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Division(s): N/A

COUNTY COUNCIL – 01 JULY 2014

REPORT OF THE CABINET

Cabinet Member: Leader

1. Oxfordshire Growth Board

(Cabinet, 17 June 2014)

Cabinet considered a report that summarised the governance arrangements for the Oxfordshire Growth Board following publication of the Strategic Economic Plan. It included the draft Terms of Reference for the Growth Board, building on the commitments of the City Deal submission, and acting as the basis on which the formal legal agreement between the constituent local authorities will be based.

Cabinet agreed the governance arrangements, delegated authority to the Director of Environment & Economy in consultation with the Leader of Council, the Monitoring Officer and Section 151 Officer to agree the details of the final agreement and noted the current position with regard to support for the Spatial Planning & Infrastructure Partnership, City Deal and LTB.

2. City Deal – Overview & Delivery of Transport Schemes

(Cabinet, 15 April 2014)

Cabinet considered a report which summarised Oxfordshire County Council's City Deal submission as the first phase of achieving the long term ambition which will be fully set out in the forthcoming Strategic Economic Plan and further developed through the Local Growth Deal. The report set out the City Deal Transport Business cases, progress to date and sought agreement to schemes' inclusion into the Capital Programme. In addition, the report provided information on vacancies and the cost of posts being covered by agency staff.

3. Appointments 2014/15

(Cabinet, 17 June 2014)

Cabinet made member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive function.

Cabinet Member: Deputy Leader

4. Externalisation of Back/Office School Facing Services

(Cabinet, 15 April 2014)

Cabinet considered a report which provided an update and sought approval to the next steps in the externalisation of corporate facing HR and Finance back office services and the joint venture proposal to cover school back office and schools learning and foundation years. Proposals included the suspension of

the current procurement process for the Outsource of Finance and HR back-office services and the Joint Venture for School Improvement and related support services for schools (with the exception of Outdoor Education Centres) and the Commissioning of a full business case for Oxfordshire with a view to joining the Hampshire IBC partnership and creation of a new partnership with Hampshire for Education services.

5. Cabinet Business Monitoring Report for Quarter 3

(Cabinet, 15 April 2014)

Cabinet noted a report that provided details of performance for quarter three that enabled Cabinet to monitor the performance of the Council in key service areas and be assured that progress is being made to improve areas where performance is below the expected level. Whilst noting the concerns of the Performance Scrutiny Committee regarding delayed transfer of care, the Cabinet noted that a lot of work was being carried out in that area and improvements were being made. There was a need to ensure that these improvements were sustained. They also noted that re-ablement was improving.

6. Draft Local Flood Risk Management Strategy

(Cabinet, 13 May 2014)

Following the nationwide flooding events of 2007, the Pitt Review recommended that a single authority should be responsible for managing flood risk in local areas. This was endorsed by subsequent legislation, the Flood and Water Management Act 2010, under which Oxfordshire County Council became the Lead Local Flood Authority for the County. As part of its role as the Lead Flood Authority the council is required to produce, publish and maintain a Local Flood Risk Management Strategy. The purpose of the strategy is to state how the county council, in conjunction with other flood and water management authorities intend to work together effectively in order to manage areas identified as being at risk of flooding within the county.

Cabinet considered and approved the Draft Local Flood Risk Management Strategy for public consultation.

7. Staffing Report – Quarter 4, 2013/14

(Cabinet, 13 May 2014)

Cabinet considered and approved the quarterly staffing report that provided details of key people numbers and analysis of main changes since the previous report.

Cabinet Member: Adult Social Care

8. Care Home Fees 2014

(Cabinet, 15 April 2014)

Cabinet have approved proposals to ensure the sustainability of care home services in Oxfordshire to meet the assessed needs of vulnerable adults, and to work alongside providers to ensure that services are of the highest quality.

The services that care homes provide within Oxfordshire play an important role in helping to meet the needs of vulnerable adults. The Council has to ensure that there is sufficient capacity within the social care market to meet its current and future commissioning requirements. Accordingly, Cabinet have agreed proposals to increase Target Banding Rates to be applied for 2014-15.

9. Section 75 Agreement

(Cabinet, 17 June 2014)

Cabinet gave approval for changes to the formal Section 75 agreement that governs the pooled budget arrangements between Oxfordshire County Council and the Oxfordshire Clinical Commissioning Group subject to the inclusion of any necessary changes following consideration by Oxfordshire Clinical Commissioning Group and finalisation of the financial contributions of both parties as agreed by the Director for Social & Community Services after consultation with the Cabinet Member for Adult Services.

Cabinet Member: Children, Education & Families

10. Recommendations of the Cabinet Advisory Group on the Strategic Assurance Framework for safeguarding children and young people

(Cabinet, 13 May 2014)

Cabinet considered a report that provided some background into the work of the Safeguarding Assurance Cabinet Advisory Group and made some recommendations to Cabinet to strengthen the current assurance arrangements.

Cabinet agreed the recommendations of the Safeguarding Assurance Cabinet Advisory Group to allow officers to develop a delivery plan with clear timescales and ownership for implementation.

Cabinet Member: Environment

11. Reconsideration of a Decision Referred back from the Performance Scrutiny Committee following Call in - Middleton Stoney Road, Bicester: Proposed Road Humps and Puffin Crossing

(Cabinet, 17 June 2014)

Cabinet reconsidered a decision following call in that had been referred back by the Performance Scrutiny Committee in the light of the material concerns about the lack of proper consultation with local Bicester County Councillors.

Cabinet agreed not to go back out to consultation with local Bicester County Councillors and to confirm the Decision of the Cabinet Member for Environment made on 15 May 2014 to approve the implementation of proposals as advertised.

Cabinet Member: Finance

12. 2013/14 Financial Monitoring & Business Strategy Delivery Report – February 2014

(Cabinet, 15 April 2014)

Cabinet considered a report that focussed on the delivery of the Directorate Business Strategies which were agreed as part of the Service and Resource Planning Process for 2013/14 – 2016/17. Parts 1 and 2 included projections for revenue, reserves and balances as at the end of February 2014 and also an update on grant funding for the costs of the recent flooding. Capital Programme monitoring was included at Part 3 and Part 4 set out requests for changes to 2014/15 Fees and Charges and the

Cabinet approved virement requests, noted the updated Treasury Management lending list, approved the removal of a residual debt of £12,000 from the Council's accounts, approved changes to the Capital Programme and approved changes to the fees and charges and the contributions in Adult Social Care Policy.

Cabinet Further **RECOMMENDED** Council to approve the requests to move additional non – Pool Mental Health expenditure into the Pool and to approve the use of £2.000m of the Public Health Grant Funding to support the Capital Programme in 2014/15 as set out in paragraph 49 and Annex 8 of the report.

13. Provisional 2013/14 Revenue and Capital Outturn

(Cabinet, 13 May 2014)

Cabinet had before them a report that set out the provisional revenue and capital outturn for 2013/14 and showed how actual expenditure and income for the year compared to the budgeted position. Figures shown in the report reflected the Council's draft Statement of Accounts for 2013/14.

Cabinet, in respect of the 2013/14 outturn, noted the provisional revenue and capital outturn along with the year-end position on balances and reserves. Cabinet approved carry-forwards and virements and **RECOMMENDED** Council to approve the virements greater than £0.5m for Children, Education & Families, Social & Community Services and Environment & Economy Directorates. Cabinet agreed that the surplus on the On-Street Parking Account at the end of the 2013/14 financial year, so far as not applied to particular eligible purposes in accordance with Section 55(4) of the Road Traffic Regulation Act 1984, be carried forward in the account to the 2014/15 financial year.

Cabinet, in respect of the 2014/15 revenue budget and Capital Programme, approve the virements for 2014/15, approved the allocation of £1.740m funding to the Didcot Parkway Station Forecourt project from corporate capital programme contingencies in order to increase the total budget by £1.365m to £8.055m and noted the approval of the £1.800m increase in the budget and full business case for the Kennington/Hinksey Hill Interchange scheme by the Leader of the Council and Chief Finance Officer.

N.B The virements referred to above for approval by Council are included for consideration elsewhere on this agenda.

Cabinet Member: Fire Service & Corporate Plan

14. Equality Policy 2012-17: Annual Update for 2013/14 and Action Plan for 2014/15

(Cabinet, 13 May 2014)

Cabinet considered the second annual update following the launch in 2012 of the Council's Equality Policy. Cabinet also considered a refresh of the actions against which the County was measuring progress, to ensure that they reflected the work of all service areas and the priorities of the council, as set out in the latest Corporate Plan and directorate Business Strategies.

Cabinet agreed the new Equality Policy Action Plan for 2014/15.

IAN HUDSPETH

Leader of the Council

June 2014

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**OXFORDSHIRE
COUNTY COUNCIL**

**Military Liaison
Annual Report**

2013 – 2014

Foreword

2013-14 has been another positive year of engagement with the military in Oxfordshire. Building on the good work of previous years, following the signing of the Community Covenant in 2011, the council has maintained its strong and positive links with the military at a time when they are experiencing significant change, including the rebasing of units.

The foundations that are in place through the Civilian Military Partnership and its sub groups ensure that there are clear lines of communication and processes to ensure coordination which means that issues are dealt with effectively and efficiently. This has led to the many successes which we are proud to detail in this report.

County Councillors play a key role in engaging and maintaining good relations with the six military bases across the county. The positive feedback we have about their work shows that this role is highly valued by the military. I would like to thank members for their continued support and enthusiasm for this role. For some councillors this is a new area of work that they have embraced wholeheartedly, and it is clear that the military welcome the opportunity to share their knowledge and experiences.

Military personnel in Oxfordshire have worked with us on a wide variety of work, including community engagement, education provision, health and wellbeing and infrastructure developments. Without them many of the achievements documented in this report would not have been realised.

We would like to thank the military, in particular, for their assistance at difficult times such as during the flooding in February 2014 when reserve forces were deployed, keeping the roads open, and the county moving.

I would also like to extend my thanks to all the staff who have worked so hard to support the partnership, and in particular to Sarah Jelley from the Chief Executive's Office who acts as our main link and to Jackie Wilderspin from Public Health who has done sterling work in relation to the health needs of service families.

This annual report provides a good opportunity to look back at what has been achieved and to set the direction for the forthcoming year. We are determined to ensure that the good work documented here can continue for years to come.

Joanna Simons
Chief Executive

Introduction

Oxfordshire has a large military presence with more than 10,000 military personnel (October 2013)¹ and almost 5,000 family members living and working in the county.

They are stationed at:

- 1) Bicester Garrison
- 2) RAF Brize Norton
- 3) Abingdon Station
- 4) Shrivenham Station
- 5) Vauxhall Barracks
- 6) RAF Benson



Oxfordshire County Council has a history of support and collaboration with the Armed Forces and since 2011 has been working under the Community Covenant framework to ensure integration between the armed forces community and the local civilian community, providing the necessary services to both.

The military is an important strategic partner for the council, and plays a full part in our Oxfordshire Partnership - which also includes the district and city councils, and organisations from the public, private, voluntary and community sectors - to discuss and act on issues that are important to the people who live in, work in and visit Oxfordshire.

The military community is significant in Oxfordshire: Brize Norton is the largest RAF base in the country; we have a significant army presence; and RAF Benson also hosts navy personnel, meaning we have representatives from across the tri-services. We are aware of the importance of these communities to the success of the county, and have worked hard to understand the challenges faced by them and their families. We are determined to ensure our services meet their needs so that they feel supported and can contribute to a thriving Oxfordshire.

¹ <https://www.gov.uk/government/collections/location-of-all-uk-regular-service-and-civilian-personnel-quarterly-statistics-index>

Oxfordshire Community Covenant

In June 2011 Oxfordshire was the first authority in the country to launch its commitment to the Armed Forces Community Covenant. The Covenant aims to encourage charities, local authorities, businesses, communities and individuals to work together with the military to offer support that is appropriate to service personnel, service families and children, reservists and veterans in their area. It also offers a more general aspiration of providing mutual support for the two communities and aiding integration.

In the early days of the covenant an action plan was created to ensure the right outcomes were being met. Many of these have now subsequently become 'business as usual' and the question has arisen as to where next? The mechanisms Oxfordshire has in place are in line with national recommendations and we have featured regularly as a 'best practice' authority at conferences and in publications.

Oxfordshire remains committed to the Community Covenant, promoting the aims of the covenant and disseminating best practice, this work is supported by an officer from the Chief Executive's Office.

Armed Forces Champions

The council's Armed Forces Champion is Councillor Ian Hudspeth, the Leader of the Council. In addition, six elected members were appointed as Armed Forces Champions to link with each of the six military bases. These Champions are a vital link between the council and bases and the feedback we have had from the military on their work has been extremely positive. The six Armed Forces Champions are:

Bicester Garrison –	Cllr Tim Hallchurch
RAF Brize Norton –	Cllr Pete Handley
Abingdon Station –	Cllr Sandy Lovatt
Shrivenham –	Cllr Yvonne Constance
Vauxhall Barracks –	Cllr Patrick Greene
RAF Benson –	Cllr Lynda Atkins

Armed Forces champions contribute to maintaining community cohesion between the bases and the local communities. Many of the Champions have used their Councillor Community Budgets to fund projects integrating the two communities. The two case studies below are from a number of projects that have been supported by Councillors:

The Vauxhall Army Barracks in Didcot is the home of the 11EOD RLC Regiment and their families. There is no primary school in the barracks and the Army personnel children attend the nearby Manor Primary School and Lydalls Nursery School. In order to get there they have to cross Foxhall Road (B4493). The installation of a Wig Wag pedestrian crossing at this location has greatly improved the safety for attending school and community events.

In January 2013 the Abingdon Sea Cadets were informed their safety boat was unfit for purpose. The boat is essential to the Sea Cadets as without appropriate safety cover much of the waterborne training (sailing, rowing and power-boating) would not be able to take place. Through fundraising the group were able to purchase a new boat and a contribution from the local councillor has been put towards the new engine.

Civilian Military Partnership

In order to provide a strategic oversight over countywide work with the military, a Civilian Military Partnership meets twice yearly. Representatives include senior members of the County Council Management Team and the Armed Forces. The Partnership provides direction, monitors progress and develops an effective dialogue at the most senior level between the military and council. In addition to this there are sub groups for Health & Wellbeing and Education.

The partnership has been instrumental in changing the schools admission process, allowing for in-year transfers, making life easier for military families coming into the county. The Service Pupil Premium is being used in the schools to better integrate service children into existing year groups. This is particularly important for raising the achievement levels amongst service children. The relevant schools now have close working relationships with the bases and a named contact in most cases.

In the past, Carterton Community College has experienced problems with vacant pupil places. To address the issue a task group was established in April 2013 and working with the school improvement service, military and the school, they bid for MOD funding to cover the resulting funding gap. It has recently been announced that the bid was successful.

Health and Wellbeing Sub Group

The Armed Forces Health and Wellbeing Board was established to address the health needs of the armed forces community. The aim of the group is to promote information sharing and facilitate working relationships between the NHS, Public Health, and medical and welfare services on the Army and Royal Air Force bases in Oxfordshire.

The group have run several campaigns including smoking cessation and alcohol awareness, with positive results. For example, smoking cessation appears to be better than the national trend, with 80% continuation reported at 12 weeks in some bases.

The 2013 Joint Strategic Needs Assessment identified the health and wellbeing needs of the military personnel and their families as an area of need, the group are using this evidence to influence NHS commissioners to ensure that military personnel are not disadvantaged when health services are designed and delivered.

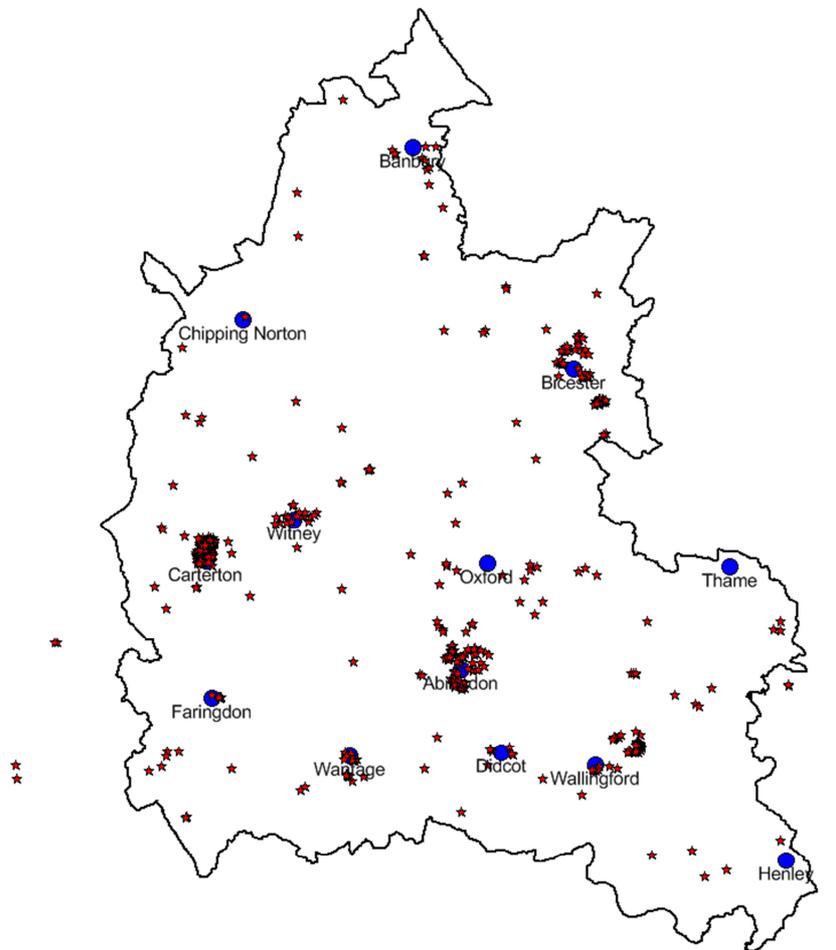
The Health and Wellbeing group is also working in collaboration with Oxfordshire Mind on 'Looking after Ourselves', a project to improve the mental health, well-being

and social integration of spouses and partners of service personnel. The project is being set up in 5 locations and aims to work with 75 people. It is being funded through the Armed Forces Covenant (LIBOR) Fund, a fund established from the fines levied on banks.

Education Sub Group

The DfE School Census (2013) for schools in Oxfordshire showed that there were 2,470 children in the county whose parents or carers are registered as currently in the armed forces. The map below shows the location of the children in grant maintained schools. This figure represents 2.8% of the statutory school age population in the county.

Location of known Service Children in Oxfordshire Maintained Schools (Academies no longer identify service children)



Attainment for service children in the county is marginally below the Oxfordshire and national averages. In May 2011 Ofsted produced a report on the needs of service children with a number of recommendations directed at schools. The report identified the distinct needs of service children can be better understood through prompt assessment and improving transfers of children and records between schools. The report also recommended that local authorities re-evaluate their admissions

processes to ensure they take appropriate account of requests from Service families for school places.

Oxfordshire become the first local authority to change their admissions policy making it easier for Service families' children to secure school places by using base addresses prior to postings.

The education sub group formed in 2014, following the Army's rebasing plans announcement, and will continue its work looking at the implications of the rebasing as long as is needed. The group includes representatives from Oxfordshire County Council, the military and schools, and also invites specialists as required.

Military Fund

In 2013/14 the council allocated a budget of £100,000 to support the Armed Forces Community in Oxfordshire. The Civilian Military Partnership agreed the projects below:

Abingdon Station	Bespoke Climbing Wall
Bicester Garrison	Refurbishment of Sports Facilities
RAF Benson	Refurbishment of two welfare facilities
RAF Brize Norton	BFBS radio station
Shrivenham Defence Academy	Refurbishment of two welfare houses Watchfield School – Funding for pupils with English as an Additional Language Shrivenham School – ICT to support children who are in transit Faringdon School – ICT for Saturday School
Oxford University Training Corps Cadets	Sports facilities and equipment Sports and camping equipment

These are a few examples of the positive responses from bases after the project evaluation:

Abingdon Station

The climbing wall facility in Abingdon Station consists of a bespoke multi-wall construction based on climbing and abseiling towers with access points, waiting and instructor areas and designed for operation by youth organisations with their own qualified supervisors within the community (eg the Scouts) as well as providing more challenging routes of 6-9 metres in height for more advanced climbers amongst some 1500 military personnel based in Abingdon.

Bicester Garrison

St Georges Barracks is an isolated location with approx 300 single soldiers living permanently and up to 3000 per annum staying for in excess of a 6 week timeframe. There is a lack of facilities to keep the soldiers busy and

active during downtime. Previously unusable, squash courts, tennis courts and changing rooms have been refurbished. Large numbers of soldiers now utilise this facility on a daily basis.

RAF Brize Norton

It is somewhat of a coup for RAF Brize Norton to have a BFBS radio station partially funded by this allocation. The remaining 6 stations in the UK are all located at Army Units. We are therefore the only RAF Station to have such a facility. Being the largest Station in the RAF and commensurately having the largest community (approximately 6000 personnel on Station and 1100 families living in the region) to be able to communicate what is going on at Brize and within the Oxfordshire community is a real asset.

Community Covenant Grant Scheme

The Community Covenant Grant Scheme was launched by the MOD in 2011 to support the core aims of the Community Covenant. It is a £30m fund available over four years for community projects seeking to achieve integration between civilian and military communities. The county council are represented at the local grant panel and on a rotation for the regional panel.

Oxfordshire has been successful in securing significant additional funding to the county in the past, and this year is no exception. Nine projects have been approved totalling £350k.

Folly Park View	£8,250	Information packs for families and community events
Carterton Community Cricket Partnership	£33,750	Construction of two lane outdoor cricket facilities creating improved integration
Services Employment and Enterprise Network CIC	£68,208	Sustainable employment for spouses and partners of Armed Forces personnel
Soldiers of Oxford, Conflict and County (SOFO)	£120,000	Furnish permanent galleries and associated programme of activities
Oxford United Youth and Community Sports Partnership	£10,000	Two one week long Holiday Football Courses and four Integration Days bring together military children and local children
South Central Ambulance Service	£39,886.13	Four-Wheel Drive Rapid Response Vehicle to provide lifesaving medical cover with quick response times during inclement weather
Chilton D-Day Commemoration & Village Festival	£4,885	The focus of the 2014 Festival is to commemorate the 70 th Anniversary of the D-Day landings
Shrivenham School	£27,500	Construction of an all-weather flood lit multi-use gaming area for use by the school and local community

Larkmead School	£37,500	Provision of a multi-use games area for use by the school and the local community
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Many of the projects that have been awarded funding this year are still in progress so the case study below highlights the successful outcomes from a previous funding round.

Air Play

Air Play was awarded £130,000 as part of a wider project to deliver a play park promoting integration between civilian and military families in Carterton. The selected site sits between RAF Brize Norton and a residential area of Carterton. The design was specifically chosen to reflect the proximity to and close links with the RAF. Both military and civilian children from the local youth club were involved in the design to give a sense of ownership.



Artists Impression



Official Opening

'Airplay really is a Big Society project, making a strong contribution to building a better, healthier society in Oxfordshire and elsewhere - and crucially relieving pressure on RAF mums and dads, at home and on the front line.'
Paul Hughesdon, Director of Welfare and Policy at the RAF Benevolent Fund

'The new Airplay Park is a great achievement. It shows that the RAF isn't just about people who work there but about the families, including non-forces families. It's great that this new park will benefit the whole community. If I was to describe Airplay in three words they would have to be: enjoyable, memorable and amazing.' Patrick Button, 16 (service child)

Events

Armed Forces Day 2013

The County Council are pleased to support Armed Forces Day and 2013 was no different. The change of venue to the Castle Complex proved popular, allowing for more military personnel and better public access. The event was organised by the County Council's Chairman's Office, with the flag raising followed by the Chairman's reception in County Hall.



Transition Events

23 Pioneer Regiment based in Bicester saw many military personnel facing redundancy at the start of 2013. Through engagement with the Business and Skills team at the county council a series of events were jointly planned with Bicester Garrison to prepare personnel for moving into civilian life:

- Pre-redundancy development weeks – these included CV building as well as coaching and briefings, including job searching, employment advice, housing advice, independent financial advice, education and resettlement support, and budgeting.
- Employer events – targeted employers were invited to an informal networking session to meet those service personnel being made redundant to discuss careers and opportunities in their organisation.
- 23 Pioneers: Families Day July 2013 – approximately 50 service personnel and family members attended the day which covered employment advice, housing advice, independent financial advice, education and resettlement support, school transfer information and budgeting.

'To have had so many briefings, mock interviews, a CV all in the bag before the announcement has given many the opportunity to move forward into civilian life with confidence. It is, I believe, the primary factor in our relatively high app:non-app ratio. At the last count 250 of my soldiers have benefitted' Lt Col David Clouston

Repatriations

Repatriations of military personnel have been coming through RAF Brize Norton since September 2011, this year there have been seven personnel repatriated.

Oxfordshire County Council works very closely with the MoD, personnel at RAF Brize Norton, West Oxfordshire District Council, Thames Valley Police, Carterton Town Council and Brize Norton Parish Council to manage repatriations when they occur.

A memorial garden was created at Norton Way in 2011 to act as a focal point for the public to pay their respects once the cortege had left the base. This was funded jointly by Oxfordshire County Council and West Oxfordshire District Council

Highways staff ensure that necessary road arrangements occur smoothly and attend all repatriations. The coroner's service is a key part of the post-mortem process with deceased military personnel being transported to the John Radcliffe Hospital.

The Council's customer services team formally notifies local people via the council's website when repatriation is due and liaises closely with the MoD on detail.

The Chairman and leader of the county council attend repatriations when possible, as do local county councillors.

Plans for 2014/15

The council already have plans in place for 2014/15 including some focussed work on reservists around Reserves in the Future Force: 2020 white paper working with the military to increase the number of reservists. Reinforcing our support to reservists will see increased activity as an employer of reservists and encouraging others to reap the benefits of employing reservists.

Several events are being planned including Armed Forces Day 2014, Freedom of the County for 4624 Squadron from Brize Norton and a launch of the Corporate Covenant in September 2014. The Corporate Covenant is an opportunity to demonstrate community leadership, bringing together public sector and businesses to show their support to the military in Oxfordshire.

Conclusion

The council has faced a number of challenges this year, not least of which was passing a difficult budget in the face of dramatically reduced funding from central government. Despite these challenges the county council has continued its commitment to the Armed Forces in Oxfordshire and the Community Covenant whilst maintaining its national profile as a 'best practice' authority.

With over 10,000 serving personnel in the county it is vital to maintain links with the bases ensuring the provision of services to serving personnel and families. Many of the successes are based on shared strategic needs between the council and the MOD. Oxfordshire has been hugely successful in securing funding under the community covenant grant scheme to deliver local projects aiming to improve integration.

The county council are pleased to support the Armed Forces in Oxfordshire and recognises the value and diversity that they bring to Oxfordshire and at a local level to the communities where they are based.

COUNCIL, COMMITTEE DATES 2015/16

CC – County Council

2015

Tues 10.00 am 14 April
Tues 10.00 am 19 May*
Tues 10.00 am 14 July
Tues 10.00 am 8 September
Tues 10.00 am 24 November

2016

Tues 10.00 am 16 February
*Annual meeting

C- Cabinet

2015

Tues 2.00 pm 21 April
Tues 2.00 pm 12 May
Tues 2.00 pm 16 June
Tues 2.00 pm 21 July
Tues 2.00 pm 15 September
Tues 2.00 pm 20 October
Tues 2.00 pm 10 November
Tues 2.00 pm 15 December

2016

Tues 2.00 pm 26 January
Tues 2.00 pm 23 February
Tues 2.00 pm 15 March

CMDASC:Cabinet Member Delegated Decisions: Adult Social Care –

2015

Tues 9.00 am 21 April
Tues 9.00 am 12 May
Tues 9.00 am 16 June
Tues 9.00 am 21 July
Tues 9.00 am 15 September
Tues 9.00 am 20 October
Tues 9.00 am 10 November
Tues 9.00 am 15 December

2016

Tues 9.00 am 26 January
Tues 9.00 am 23 February
Tues 9.00 am 15 March

CMD: BC, L, F; Cabinet Member Delegated Decisions: Business & Communications, Leader, Finance

2015

Tues 3.00 pm* 21 April
Tues 3.00 pm* 12 May
Tues 3.00 pm* 16 June
Tues 3.00 pm* 21 July
Tues 3.00 pm* 15 September
Tues 3.00 pm* 20 October
Tues 3.00 pm* 10 November
Tues 3.00 pm* 15 December

2016

Tues 3.00 pm* 26 January
Tues 3.00 pm* 23 February
Tues 3.00 pm* 15 March

* or on the rising of Cabinet whichever is the later

CMD: CEF, CCS: Cabinet Member Delegated Decisions: Children, Education & Families, Cultural & Community Services

2015

Mon 12.00 pm 20 April
Mon 12.00 pm 11 May
Mon 12.00 pm 15 June
Mon 12.00 pm 13 July
Mon 12.00 pm 7 September
Mon 12.00 pm 5 October
Mon 12.00 pm 9 November
Mon 12.00 pm 14 December

2016

Mon 12.00 pm 18 January
Mon 12.00 pm 29 February
Mon 12.00 pm 21 March

CMDPHVS - Cabinet Member Delegated Decisions: Public Health & the Voluntary Sector

2015

Wed 10.00 am 29 April
Wed 10.00 am 13 May
Wed 10.00 am 17 June
Wed 10.00 am 15 July
Wed 10.00 am 2 September
Wed 10.00 am 14 October
Wed 10.00 am 25 November

2016

Wed 10.00 am 6 January
Wed 10.00 am 10 February

Wed 10.00 am 16 March

CMDDL, Cabinet Member Decisions: Deputy Leader, 2015

Monday 11.00am 27 April
Monday 11.00am 1 June
Monday 11.00am 6 July
Monday 11.00am 21 September
Monday 11.00am 12 October
Monday 11.00am 16 November
Monday 11.00am 7 December

2016

Monday 11.00am 25 January
Monday 11.00am 7 March

CMDFS – Cabinet Member Decisions: Fire Service & Corporate Plan 2015

Monday 12.00pm 27 April
Monday 12.00pm 1 June
Monday 12.00pm 6 July
Monday 12.00pm 21 September
Monday 12.00pm 12 October
Monday 12.00pm 16 November
Monday 12.00pm 7 December

2016

Monday 12.00pm 25 January
Monday 12.00pm 7 March

CMDE - Cabinet Member Delegated Decisions: Environment

2015

Thur 2.00 pm 30 April
Thur 2.00 pm 21 May
Thur 2.00pm 18 June
Thur 2.00 pm 23 July
Thur 10.00 am 3 September
Thur 10.00 am 8 October
Thur 10.00 am 12 November

2016

Thur 10.00 am 14 January
Thur 10.00 am 11 February
Thur 10.00 am 17 March

P- Performance Scrutiny Committee

2015

Thur 10.00 am 14 May

Thur 10.00 am 25 June
Thur 10.00 am 24 September
Thur 10.00 17 December (budget scrutiny)

2016

Thur 10.00 am 7 January
Thur 10.00 am 24 March

E - Education Scrutiny Committee

2015

Thur 10.00 am 16 April
Thur 10.00 am 9 July
Thur 10.00 am 1 October
Thurs 10.00 am 3 December

2016

Thur 10.00 am 11 February

HOSC - Joint Health Overview & Scrutiny Committee

2015

Thur 10.00 am 23 April
Thur 10.00 am 2 July
Thur 10.00 am 17 September
Thur 10.00 am 19 November

2016

Thur 10.00 am 4 February

AG - Audit & Governance Committee

2015

Wed 2.00 pm 22 April
Wed 2.00 pm 1 July
Wed 2.00 pm 16 September
Wed 2.00 pm 18 November

2016

Wed 2.00 pm 13 January
Wed 2.00 pm 24 February

PF - Pension Fund

2015

Fri 10.00 am 5 June
Fri 10.00 am 4 September
Fri 10.00 am 4 December

2016

Fri 10.00 am 11 March

PLAN - Planning & Regulation Committee

2015

Mon 2.00 pm 13 April
Mon 2.00 pm 18 May
Mon 2.00 pm 22 June
Mon 2.00 pm 27 July
Mon 2.00 pm 14 September
Mon 2.00 pm 19 October
Mon 2.00 pm 30 November

2016

Mon 2.00 pm 11 January
Mon 2.00 pm 22 Feb

HWB - Oxfordshire Health & Wellbeing Board

2015

Thur 2.00 pm 16 July
Thur 2.00 pm 5 November

2016

Thur 2.00 pm 3 March

TJC - OCC & Teachers Joint Consultative Committee

2015

Thur 2.00 pm 11 June
Thur 2.00 pm 22 October

2016

Thur 2.00 pm 25 February

EMJCC - OCC & Employees Joint Consultative Committee

2015

Thur 2.00 pm 4 June
Thur 2.00 pm 10 September
Thur 2.00 pm 10 December

2016

Thur 2.00 pm 10 March

FIRCC - OCC Joint Consultative Committee for Uniformed Members of the Fire Service

2015

Fri 10.00 am 19 June
Fri 10.00 am 11 September
Fri 10.00 am 11 December

2016

Fri 10.00 am 18 March

DRAFT

MEETING DATES APRIL 2015 - MARCH 2016

Year/ Month	S/ S	MON	TUES	WED	THUR	FRI	S/ S	MON	TUES	WED	THUR	FRI	S/ S	MON	TUES	WED	THUR	FRI	S/ S	MON	TUES	WED	THUR	FRI	S/ S	MON	TUES	WED	THUR	FRI	S/ S	Year/ Month
2015 APR			30 Mar	1	2	3	4/ 5	6	7	8	9	10	11/ 12	13 PLAN	14 CC	15	16 ESC	17	18/ 19	20 CMD: CEF, CCS	21 CMDAS CA CMD: L, BC, F	22 AG	23 HOSC	24	25/ 26	27 CMD: DL, FS	28	29 PHVS	30 E		APR	
MAY						1	2/ 3	4	5	6	7 ELECTION DAY	8	9/ 10	11 CMD: CEF, CCS	12 CMDAS CA CMD: L, BC, F	13 PHVS	14 PSC	15	16/ 17	18 PLAN	19 CC	20	21 E	22	23/ 24	25	26	27	28	29	30/ 31	MAY
JUN		1 CMD: DL, FS	2	3	4 EMJCC	5 PF	6/ 7	8	9	10	11 TJC	12	13/ 14	15 CMD: CEF, CCS	16 CMDAS CA CMD: L, BC, F	17 PHVS	18 E	19 FIRCC	20/ 21	22 PLAN	23	24	25 PSC	26	27/ 28	29	30			JUN		
JUL				1 AG	2 HOSC	3	4/ 5	6 CMD: DL, FS	7	8	9 ESC	10	11/ 12	13 CMD: CEF, CCS	14 CC	15 PHVS	16 HWB	17	18/ 19	20	21 CMDAS CA CMD: L, BC, F	22	23 E	24	25/ 26	27 PLAN	28	29	30	31	JUL	
AUG	1/ 2	3	4	5	6	7	8/ 9	10	11	12	13	14	15/ 16	17	18	19	20	21	22/ 23	24	25	26	27	28	29/ 30	31					AUG	
SEP			1	2 PHVS	3 E	4 PF	5/ 6	7 CMD: CEF, CCS	8 CC	9	10 EMJCC	11 FIRCC	12/ 13	14 PLAN	15 CMDAS CA CMD: L, BC, F	16 AG	17 HOSC	18	19/ 20	21 CMD: DL, FS	22	23	24 PSC	25	26/ 27	28	29	30		SEP		

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KEY

		Time
CC	Council	10.00am
CA	Cabinet	2.00pm
CMD:	Cabinet decisions	
L	Leader	3.00pm
DL	Deputy	11.00am
F	Finance	3.00pm
CEF	Children Education	12.00pm
CCS	Cultural & Custom	12.00pm or at the
AS	Adult Social	9.00am
BC	Business & Custom	3.00pm
PHVS	Public health & Environm ent	10.00am
E	Environment	2.00pm
FS	Fire Service	12.00pm

	Time
Scutiny Committees	
p	Performance
E	Education
HOSC	Oxfordshire Joint Health

	Time
Council Committees	
AG	Audit & Governance 2.00pm
PLAN	Planning & Regulation 2.00pm
PF	Pension Fund 10.00am
HWB	Oxfordshire Health & Wellbeing Board 2.00pm

	Time
Consultative Bodies	
TJC	Teachers Joint Committee 2.00pm
EMJCC	Employees Joint 2.00pm
FIRCC	Fire Services Joint

- = schools holidays
- = prov school
- =bank hols

MEETING DATES APRIL 2015 - MARCH 2016

Year/ Month	S/ S	MON	TUES	WED	THUR	FRI	S/ S	MON	TUES	WED	THUR	FRI	S/ S	MON	TUES	WED	THUR	FRI	S/ S	MON	TUES	WED	THUR	FRI	S/ S	MON	TUES	WED	THUR	FRI	S/ S	Year/ Month
OCT					1 ESC	2	3/4	5 CMD: CEF, CCS	6	7	8 E	9	10/11	12 CMD: DL, FS	13	14 PHVS	15	16	17/18	19 PLAN	20 CMDAS CA CMD: L, BC, F	21	22 TJC	23	24/25	26	27	28	29	30	31/1	OCT
NOV		2	3	4	5 HWB	6	7/8	9 CMD: CEF, CCS	10 CMDAS CA CMD: L, BC, F	11	12 E	13	14/15	16 CMD: DL, FS	17	18 AG	19 HOSC	20	21/22	23	24 CC	25 PHVS	26	27	28/29	30 PLAN						NOV
DEC			1	2	3 ESC	4 PF	5/6	7 CMD: DL, FS	8	9	10 EMJCC	11 FIRCC	12/13	14 CMD: CEF, CCS	15 CMDAS CA CMD: L, BC, F	16	17 PSC budget	18	19/20	21	22	23	24	25	26/27	28	29	30	31		DEC	
JAN					1	2/3	4	5	6 PHVS	7 PSC	8	9/10	11 PLAN	12	13 AG	14 E	15	16/17	18 CMD: CEF, CCS	19	20	21	22	23/24	25 CMD: DL, FS	26 CMDAS CA CMD: L, BC, F	27	28	29	30/31	JAN	
FEB		1	2	3	4 HOSC	5	6/7	8	9	10 PHVS	11 E ESC	12	13/14	15	16 CC	17	18	19	20/21	22 PLAN	23 CMDAS CA CMD: L, BC, F	24 AG	25 TJC	26	27/28	29 CMD: CEF, CCS					FEB	
MAR			1	2	3 HWB	4	5/6	7 CMD: DL, FS	8	9	10 EMJCC	11 PF	12/13	14	15 CMDAS CA CMD: L, BC, F	16 PHVS	17 E	18 FIRCC	19/20	21 CMD: CEF, CCS	22	23	24 PSC	25	26/27	28	29	30	31		MAR	

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KEY

	Time
CC Council	10.00am
CA Cabinet	2.00pm
CMD: Cabinet member decisions	
L Leader	3.00pm
DL Deputy Leader	11.00am
F Finance	3.00pm
CEF Children Education & Families	12.00pm
CCS Cultural & Customer Services	12.00pm or at the rising of CMDE
AS Adult Social Care	9.00am
BC Business & Customer Services	3.00pm
PHVS Public health & the Voluntary Sector	10.00am
E Environment	2.00pm
FS Fire Service & Corporate Plan	12.00pm

	Time
Scutiny p	10.00 am
E Educatio	10.00 am
HOSC Oxfordsh	10.00 am

	Time
Council AG	2.00pm
PLAN Audit & Planning	2.00pm
PF Pension	10.00am
HWB Oxfordshire	2.00pm

	Time
Consultati TJC	Teachers 2.00pm
EMJCC	Employe 2.00pm
FIRCC	Fire 10.00AM

- = schools
- = prov school hols
- =bank hols

Division(s): N/A

COUNCIL – 1 JULY 2014

2014/15 - REQUESTS FOR VIREMENTS

Report by the Chief Finance Officer

Virement Requests Requiring Council Approval

1. As set out in the Provisional Revenue and Capital Outturn Report to Cabinet on 17 June 2014, some of the carry forwards of revenue over and underspends from 2013/14 to 2014/15 rely on virements which are larger than £0.5m. Since these represent a change in policy, albeit temporary in 2014/15, approval by Council is required under the Authority's Financial Regulations.

2. The following table summarises the proposed carry forwards and underspends transferred to corporate reserves by Directorate. These are set out in detail in Annex 1. After taking account of underspends, remaining overspends requested to be carried forward relate to the Learning Disabilities Pooled budget in SCS (+£0.513m) and income due from schools in E&E (+£0.121m). The remaining +£0.072m overspend in CE&F will be carried forward and recovered within Children, Education and Families Central Costs. Underspends totalling -£1.791m in E&E and CEO will be transferred to Corporate Reserves to support the Medium Term Financial Plan.

Directorate	2013/14 Directorate Variation after agreed transfers to/from balances £m	Proposed Carry Forward to 2014/15 £m	Underspend Transferred to Corporate Reserves £m
Children, Education & Families	+0.072	+0.072	0.000
Social & Community Services	+0.513	+0.513	0.000
Environment & Economy	-0.997	+0.121	-1.118
Public Health	0.000	0.000	0.000
Chief Executive's Office	-0.673	0.000	-0.673
Total per Annex 1	-1.085	+0.706	-1.791

RECOMMENDATION

Council is RECOMMENDED to approve the virements larger than £0.5m for Children, Education and Families, Social & Community Services and Environment & Economy directorate and the associated carry forwards as set out in Annex 1.

LORNA BAXTER

Chief Finance Officer

Background papers: 2013/14 Provisional Outturn Report to Cabinet on 17 June 2014.

Contact Officers: Kathy Wilcox, Chief Accountant
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Stephanie Skivington, Corporate Finance Manager
01865 323995

June 2014

PROVISIONAL REVENUE OUTTURN 2013/14
COUNCIL - 1 JULY 2014

ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD: SUMMARY

Budget Book Ref	Service Area	Directorate Variation	Same Budget	Different Budget	Virement of Carry Forward	Virement of Carry Forward	Total proposed Carry Forward
(1)	(2)	underspend - overspend + £000 (3)	underspend - overspend + £000 (4)	underspend - overspend + £000 (5)	Other Directorate £000 (7)	Corporate Reserves £000 (8)	Surplus - Deficit + £000 (9)
CEF	Children, Education & Families	72	72	0	0	0	72
SCS	Social & Community Services	513	513	0	0	0	513
EE	Environment & Economy	-997	121	-1,118	0	1,118	121
CEO	Chief Executive's Office	-673	0	-673	0	673	0
PH	Public Health	0	0	0	0	0	0
SM	Strategic Measures - Corporate Reserves	0	0	0	0	-1,791	-1,791
	Directorate Total	-1,085	706	-1,791	0	0	-1,085

**PROVISIONAL REVENUE OUTTURN 2013/14 - Children, Education & Families
COUNCIL - 1 JULY 2014
ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD**

Budget Book Ref 2013/14 (1)	Budget Book Ref 2014/15 (2)	Service Area Non-DSG (3)	Variation underspend - overspend + £000 (4)	Same Budget underspend - overspend + £000 (5)	Different Budget underspend - overspend + £000 (6)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (11)
						Within Directorate £000 (7)	Other Directorate £000 (8)	Corporate Reserves £000 (9)	
CEF1		<u>Education & Early Intervention</u>							
CEF1-1	CEF1-1	Management & Central Costs	-306		-306	306		0	0
CEF1-2	CEF1-2	Additional & Special Educational Needs (SEN)	-23		-23	23		0	0
CEF1-3	CEF1-3	Early Intervention (EIS)	-471		-471	471		0	0
CEF1-4	CEF1-4	Education	-560		-560	560		0	0
CEF1-5	CEF1-5	School Organisation & Planning	1,292		1,292	-1,292		0	0
CEF1		TOTAL EDUCATION & EARLY INTERVENTION	-68	0	-68	68	0	0	0
CEF2		<u>Children's Social Care</u>							
CEF2-1	CEF2-2	Management & Central Costs	483		483	-483		0	0
CEF2-2	CEF2-3	Corporate Parenting	-483		-483	483		0	0
CEF2-3	CEF2-3	Social Care	61		61	-61		0	0
CEF2-4	CEF2-4	Safeguarding	1		1	-1		0	0
CEF2-5	CEF2-5	Services for Disabled Children	-21		-21	21		0	0
CEF2-6	CEF2-6	Youth Offending Service	-57		-57	57		0	0
CEF2		TOTAL CHILDREN'S SOCIAL CARE	-16	0	-16	16	0	0	0
CEF3		<u>Children, Education & Families Central Costs</u>							
CEF3-1	CEF3-1	Management & Admin	150	72	78	-78		0	72
CEF3-2	CEF3-2	Premature Retirement Compensation (PRC)	30		30	-30		0	0
CEF3-3	CEF3-3	Joint Commissioning Recharge	0		0	0		0	0
CEF3		TOTAL CHILDREN, EDUCATION & FAMILIES CENTRAL COSTS	180	72	108	-108	0	0	72
CEF4		<u>Schools</u>							
CEF4-1	CEF4-1	Delegated Budgets	0		0	0		0	0
CEF4-2	CEF4-2	Early Years Single Funding Formula (NEF)	0		0	0		0	0
CEF4-3	CEF4-3	Devolved Schools Costs (including Post 16 SEN)	-24		-24	24		0	0
CEF4-4	CEF4-4	DSG Income	0		0	0		0	0
CEF4-5	CEF4-5	Capitalised Repair & Maintenance	0		0	0		0	0
CEF4		TOTAL SCHOOLS	-24	0	-24	24	0	0	0
		Directorate Total	72	72	0	0	0	0	72

**Provisional Revenue Outturn 2013/14: Social & Community Services
COUNCIL - 1 JULY 2014
ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD**

Budget Book Ref 2013/14 (1)	Budget Book Ref 2014/15 (2)	Service Area Non-DSG (3)	Variation underspend - overspend + £000 (4)	Same Budget underspend - overspend + £000 (5)	Different Budget underspend - overspend + £000 (6)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (11)
						Within Directorate £000 (7)	Other Directorate £000 (8)	Corporate Reserves £000 (9)	
		<u>Older People</u>							
SCS1-1B	SCS1-1B	Other Services	2	0	2	2	0	0	0
SCS1-1C	SCS1-1C	Income	-3,610	0	-3,610	-3,610	0	0	0
SCS1-1BC		Subtotal Older People Non - Pool Services	-3,608	0	-3,608	-3,608	0	0	0
SCS1-1E	SCS1-1A	Older People Pooled Budget Contributions	3,224	0	3,224	3,224	0	0	0
SCS1-1		SUBTOTAL OLDER PEOPLE	-384	0	-384	-384	0	0	0
		<u>Learning Disabilities</u>							
SCS1-2A	SCS1-2A	Personalisation/On-going Support	-46	0	-46	-46	0	0	0
SCS1-2B	SCS1-2B	Social Work	5	0	5	5	0	0	0
SCS1-2D	SCS1-2D	Income	-56	0	-56	-56	0	0	0
SCS1-2ABD		Subtotal Learning Disabilities Non - Pool Services	-97	0	-97	-97	0	0	0
SCS1-2C	SCS1-2C	Pooled Budget Contribution	2,798	513	2,285	2,285	0	0	513
SCS1-2		SUBTOTAL LEARNING DISABILITIES	2,701	513	2,188	2,188	0	0	513

**Provisional Revenue Outturn 2013/14: Social & Community Services
COUNCIL - 1 JULY 2014
ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD**

Budget Book Ref 2013/14 (1)	Budget Book Ref 2014/15 (2)	Service Area Non-DSG (3)	Variation underspend - overspend + £000 (4)	Same Budget underspend - overspend + £000 (5)	Different Budget underspend - overspend + £000 (6)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (11)
						Within Directorate £000 (7)	Other Directorate £000 (8)	Corporate Reserves £000 (9)	
		<u>Mental Health</u>							
SCS1-3A	SCS1-3A	Non-Pool Services	-293	0	-293	-293	0	0	0
SCS1-3B	SCS1-3B	Pooled Budget Contributions	190	0	190	190	0	0	0
SCS1-3		SUBTOTAL MENTAL HEALTH	-103	0	-103	-103	0	0	0
SCS1-4		SERVICES FOR ALL CLIENT GROUPS							
SCS1-4A	SCS1-4A	Asylum Seekers	-6	0	-6	-6	0	0	0
SCS1-4B	SCS1-4B	HIV/AIDS	-33	0	-33	-33	0	0	0
SCS1-4C	SCS1-4C	Drugs and Alcohol	-22	0	-22	-22	0	0	0
SCS1-4D	SCS1-4D	Adults At Risk	5	0	5	5	0	0	0
SCS1-4E	SCS1-4E	Employment Services	-33	0	-33	-33	0	0	0
SCS1-4F	SCS1-4F	Shared Lives	-7	0	-7	-7	0	0	0
SCS1-4G	SCS1-4G	Adults Information System	-7	0	-7	-7	0	0	0
SCS1-4H	SCS1-4H	Internal Services	-39	0	-39	-39	0	0	0
SCS1-4I	SCS1-4I	Housing Related Support	-138	0	-138	-138	0	0	0
SCS1-4J	SCS1-4J	Adult Social Care Improvement Board	176	0	176	176	0	0	0
SCS1-4K	SCS1-4K	Emergency Duty	109	0	109	109	0	0	0
SCS1-4L	SCS1-4L	Adult Protection and Mental Capacity	-74	0	-74	-74	0	0	0
SCS1-4		SUBTOTAL SERVICES FOR ALL CLIENT GROUPS	-69	0	-69	-69	0	0	0
		<u>Physical Disabilities</u>							
SCS1-5A	SCS1-5A	Pooled Budget Contributions	-665	0	-665	-665	0	0	0
SCS1-5B	SCS1-5B	Income	-75	0	-75	-75	0	0	0
SCS1-5		SUBTOTAL PHYSICAL DISABILITIES	-740	0	-740	-740	0	0	0

Provisional Revenue Outturn 2013/14: Social & Community Services
COUNCIL - 1 JULY 2014
ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD

Budget Book Ref 2013/14 (1)	Budget Book Ref 2014/15 (2)	Service Area Non-DSG (3)	Variation underspend - overspend + £000 (4)	Same Budget underspend - overspend + £000 (5)	Different Budget underspend - overspend + £000 (6)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (11)
						Within Directorate £000 (7)	Other Directorate £000 (8)	Corporate Reserves £000 (9)	
SCS1-6	SCS1-6	Adult Social Care Recharges	-118	0	-118	-118	0	0	0
SCS1-6		SUBTOTAL Adult Social Care Recharges	-118	0	-118	-118	0	0	0
SCS1		TOTAL ADULT SOCIAL CARE	1,287	513	774	774	0	0	513
		<u>Community Safety</u>							
SCS2-1	SCS2-1	Safer Communities	-50	0	-50	-50	0	0	0
SCS2-2	SCS2-2	Gypsy & Traveller Services	-44	0	-44	-44	0	0	0
SCS2-3	SCS2-3	Trading Standards	-86	0	-86	-86	0	0	0
SCS2		TOTAL COMMUNITY SAFETY	-180	0	-180	-180	0	0	0
		<u>Joint Commissioning</u>							
SCS3-1	SCS3-1	Joint Commissioning Recharges	145	0	145	145	0	0	0
SCS3-2	SCS3-2	Directorate Management & Administration	197	0	197	197	0	0	0
SCS3-3	SCS3-3	Strategy, Performance & Public Engagement	-497	0	-497	-497	0	0	0
SCS3-4	SCS3-4	Commissioning	-89	0	-89	-89	0	0	0
SCS3-6	SCS3-6	Oxfordshire Support Fund	-345	0	-345	-345	0	0	0
SCS3		TOTAL JOINT COMMISSIONING	-589	0	-589	-589	0	0	0
		<u>FIRE AND RESCUE & EMERGENCY PLANNING</u>							
SCS4-2	SCS4-2	Emergency Planning	-5	0	-5	-5	0	0	0
SCS4		TOTAL FIRE AND RESCUE & EMERGENCY PLANNING	-5	0	-5	-5	0	0	0
		Directorate Total	513	513	0	0	0	0	513

**Provisional Revenue Outturn 2013/14: Environment & Economy
COUNCIL - 1 JULY 2014**

ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD

Budget Book Ref 2013/14	Budget Book Ref 2014/15	Service Area	Variation	Same Budget	Different Budget	Virement of Carry Forward			Total proposed Carry Forward Surplus - Deficit + £000 (11)
						Within Directorate	Other Directorate	Corporate Reserves	
(1)	(2)	Non-DSG (3)	underspend - overspend + £000 (4)	underspend - overspend + £000 (5)	underspend - overspend + £000 (6)	£000 (7)	£000 (8)	£000 (9)	
EE1		<u>Strategy & Infrastructure</u>							
EE1-1	EE1-1 to EE1-5	Deputy Director	8		8	-8			0
EE1-2	EE1-1 to EE1-5	Planning Regulation	-87		-87	17		70	0
EE1-3	N/A	Infrastructure Development	0		0				0
EE1-4	EE1-1 to EE1-5	Planning, Environment & Transport	-95		-95			95	0
EE1-5	EE1-1 to EE1-5	Economy & Skills	9		9	-9			0
EE1-6	EE1-6	Flood Defence Levy	0		0				0
EE1-7	EE1-7	LEP	0		0				0
EE1		TOTAL STRATEGY & INFRASTRUCTURE	-165	0	-165	0	0	165	0
EE2		<u>Commercial Services</u>							
EE2-1	EE2-1	Deputy Director	655		655	-655			0
EE2-2	EE2-2	Operational Contract/Client Management	-1,223		-1,223	516		707	0
EE2-3	EE2-3	Network & Asset Management	-416		-416	416			0
EE2-4	EE2-4	H&T Operations Delivery	277		277	-277			0
EE2		TOTAL COMMERCIAL SERVICES	-707	0	-707	0	0	707	0
EE3		<u>Oxfordshire Customer Services</u>							
EE3-1	EE3-1	Management Team	267		267	-267			0
EE3-2	EE3-2	Education Support Services	73	121	-48	48			121
EE3-3	EE3-3	ICT	27		27	-27			0
EE3-4	N/A	County Procurement	0		0				0
EE3-5	EE3-5	Customer Service Centre	73		73	-73			0
EE3-6	EE3-6	Human Resources	-630		-630	384		246	0
EE3-7	EE3-4	E&E Business Support	63		63	-63			0
EE3-8 to EE3-10	EE3-7 & EE3-8	OCS Finance	2		2	-2			0
EE3		TOTAL OXFORDSHIRE CUSTOMER SERVICES	-125	121	-246	0	0	246	121
		Directorate Total	-997	121	-1,118	0	0	1,118	121

**Provisional Revenue Outturn 2013/14: Chief Executive's Office
COUNCIL - 1 JULY 2014**

ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD

Budget Book Ref 2013/14	Budget Book Ref 2014/15	Service Area	Variation underspend - overspend + £000	Same Budget underspend - overspend + £000	Different Budget underspend - overspend + £000	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000
						Within Directorate £000	Other Directorate £000	Corporate Reserves £000	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(11)
CEO1		Chief Executive's Personal Office							
CEO1-1	CEO1-1	Chief Executive's Personal Office	-69		-69			69	0
CEO1-2	CEO1-1	Subscriptions & External Funding	-1		-1			1	0
CEO1-3	CEO1-2	Big Society Fund	-39		-39			39	0
CEO1		TOTAL CHIEF EXECUTIVE'S PERSONAL OFFICE	-109	0	-109	0	0	109	0
CEO2		Human Resources							
CEO2-1	CEO2-1	Strategic Human Resources	65		65	-65			0
CEO2-2	CEO2-2	Unison	-19		-19			19	0
CEO2-3	CEO2-3	Organisational Development	-173		-173			173	0
CEO2-4	CEO2-4	Communications	-71		-71	65		6	0
CEO2		TOTAL HUMAN RESOURCES	-198	0	-198	0	0	198	0
CEO3		Corporate Finance & Internal Audit							
CEO3-1	CEO3-1	Corporate Finance	-68		-68	38		30	0
CEO3-2	CEO3-2	Internal Audit	38		38	-38			0
CEO3-4	CEO3-4	Berkshire Pensions	-20		-20			20	0
CEO3		TOTAL CORPORATE FINANCE & INTERNAL AUDIT	-50	0	-50	0	0	50	0
CEO4		Law & Culture							
CEO4-1	CEO4-1	Legal Services	-150		-150	70		80	0
CEO4-2	CEO4-2	Governance	-64		-64			64	0
CEO4-4	CEO4-4	Registration Service	-63		-63			63	0
CEO4-5	CEO4-5	Cultural Services	70		70	-70			0
CEO4		TOTAL LAW & CULTURE	-207	0	-207	0	0	207	0
CEO5		Strategy & Communications							
CEO5-1	CEO5	Policy & Improvement	-169		-169	128		41	0
CEO5-2	CEO5	Performance & Improvement	128		128	-128			0
CEO5-3	CEO5	Grants	-26		-26			26	0
CEO5		TOTAL STRATEGY & COMMUNICATIONS	-67	0	-67	0	0	67	0

**Provisional Revenue Outturn 2013/14: Chief Executive's Office
COUNCIL - 1 JULY 2014**

ANALYSIS OF CARRY FORWARD AND PROPOSALS FOR USE OF CARRY FORWARD

Budget Book Ref 2013/14 (1)	Budget Book Ref 2014/15 (2)	Service Area (3)	Variation underspend - overspend + £000 (4)	Same Budget underspend - overspend + £000 (5)	Different Budget underspend - overspend + £000 (6)	Virement of Carry Forward			Total proposed Carry Surplus - Deficit + £000 (11)
						Within Directorate £000 (7)	Other Directorate £000 (8)	Corporate Reserves £000 (9)	
CEO1		Chief Executive's Personal Office							
CEO6	CEO6	Corporate & Democratic Core	-42		-42			42	0
CEO6		TOTAL CORPORATE & DEMOCRATIC CORE	-42	0	-42	0	0	42	0
		Directorate Total	-673	0	-673	0	0	673	0